

<b>GIRL SCOUTS OF MICHIGAN SHORE TO SHORE</b> <b>844-GSMISTS</b>		
Girl Scouts of Michigan Shore to Shore after hours emergency contact number:		<b>616-204-1456</b>

EMERGENCY PHONE NUMBERS:

FIRE: \_\_\_\_\_

AMBULANCE: \_\_\_\_\_

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**IN THE EVENT OF A SERIOUS ACCIDENT, EMERGENCY OR FATALITY:**

A **serious accident** has been defined as one in which the victim was admitted to the hospital or in which life, function, or disfigurement is threatened. An **emergency** has been defined as any problem that cannot be handled by the volunteers or staff in charge.

**Person in charge at the scene:**

1. Give priority attention to providing all possible care for the injured person or persons. Secure doctor, ambulance, and police as appropriate.
2. In the event of a fatality, notify the police. Retain a responsible adult at the scene of the accident. See that no disturbance of victim or surroundings is permitted until the police have arrived.
3. Designate an adult to be responsible for troop members who are not injured. Move them to a safe area away from the scene.
4. Notify parents and contact GSMISTS during regular business hours or the after hours emergency contact number.
5. Cooperate fully with any law enforcement officer. Make or sign no statements or accident reports except to:
  - a) Police Officer
  - b) Your insurance company or attorney
  - c) Girl Scout insurance company or attorney
6. Do not make any statements to the press. Refer them to the Council CEO.

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